

## **INFORMATION NOTICE ON THE PROCESSING OF PERSONAL DATA FOR VIDEO-SURVEILLANCE SYSTEM (Articles 13 and 14 GDPR 2016/679)**

Pursuant to and for the purposes of Articles 13 and 14 EU Regulation 2016/679 (GDPR), Museo Galileo – Istituto e Museo di Storia della Scienza informs visitors that the personal data collected through the video-surveillance system installed inside the Museum's main premises and in the relevant outdoor areas will be processed in accordance with the current legislation on the protection of personal data.

### **1. DATA CONTROLLER**

The Data Controller is Museo Galileo – Istituto e Museo di Storia della Scienza, hereafter “Museo Galileo”, based in Florence, Piazza dei Giudici, 1 – 50122, phone 055-265311, e-mail: [info@museogalileo.it](mailto:info@museogalileo.it) – PEC: [museogalileo@pec.it](mailto:museogalileo@pec.it).

### **2. TYPE OF DATA PROCESSED**

The video-surveillance system collects images of people and objects inside the Museum's main premises and in the relevant outdoor areas (entrances at Piazza dei Giudici n. 1 and Lungarno Anna Maria Luisa de' Medici n. 2, Florence). The registrations are continuous and automatic, with storage limited to the period strictly necessary.

### **3. PURPOSE OF PROCESSING**

The images are processed solely for the following purposes:

- guarantee the security of workers and visitors;
- protect the heritage of the Museum and the Institute;
- prevent and obstruct criminal, vandalistic or harmful acts.

### **4. LEGAL BASIS OF THE PROCESSING**

The processing of personal data is carried out on the basis of the following lawfulness conditions set out in the GDPR:

- **Public interest** related to security and protection of heritage (art. 6 par. 1, lett. e, GDPR);
- **Fulfilment of a legal obligation** (art. 6.1. lett. c GDPR), in case of request by the Authorities.

### **5. PROCESSING METHODS**

Data is processed by means of a ‘closed circuit’ video-surveillance system, with continuous recording. The images are stored in a protected technical room, accessible only to authorised personnel. Footage is recorded for seven (7) days and then automatically deleted, unless requested by the competent authorities.

In the Museum are installed monitors that show real time images taken by some cameras. In particular, there are monitors in the ticket office and other areas closed to the public, visible to authorised personnel and used exclusively for surveillance of the indoor and outdoor areas.

### **6. WHO CAN ACCESS DATA**

Access to the recordings is permitted exclusively to:

- Museo Galileo Executive Director and staff, expressly authorised to the processing pursuant to art. 29 GDPR;

- external data processors pursuant to art. 28 GDPR;
- Police and/or judicial authorities, in the event of a formal request.

The data collected will not be subject to communication and/or dissemination to third parties.

## **7. RETENTION PERIOD**

Images are conserved for seven (7) days. After this period, they are automatically deleted, unless they need to be stored for investigations at the request of the police and/or judicial authorities.

## **8. SECURITY MEASURES**

The Museum takes appropriate technical and organisational measures to ensure the security of the personal data collected and to prevent unauthorised access, unlawful processing or accidental loss of data.

## **9. DATA TRANSFER**

The personal data collected will not be transferred to third countries outside the European Union.

## **10. USER RIGHTS**

Except in cases of legal obligations, public interest or exercise of public powers, the Data Subject may at any time exercise the rights provided for in articles 7, 8, 9 and 10 of Legislative Decree No. 196/2003 and articles 15-23 of Regulation (UE) n. 2016/679, by contacting the Data Controller.

In particular, the Data Subject has the right to obtain at any time confirmation of the existence or non-existence of personal data concerning him/her even if not yet recorded and their communication in intelligible form.

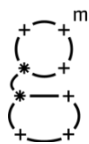
The Data Subject has the right to verify: a) the origin of the data; b) the aims and purposes of the processing; c) the processing methods; d) the data retention period or the criteria used to determine it; e) the logic applied in case of processing carried out with the aid of electronic instruments; f) the identification details of the Data Controller, data processors and designated representative; g) the entities or categories of entity to whom or which the data may be communicated and who or which may become aware of the data in their capacity as designated representative(s) in the State territory, data processor(s) or person(s) in charge of processing; h) the accuracy; i) the location.

The Data Subject may also request:

- a. the update, correction or, when interested, integration of the data;
- b. the processing limitation in the cases provided for by law, for instance where the accuracy of the data is disputed, for the period necessary for the Controller to verify its accuracy;
- c. the deletion of data (RTBF);
- d. the transformation into anonymous form or the blocking of data processed in violation of the law;
- e. the right to object, on legitimate grounds, to data processing (art. 21 GDPR);
- f. the withdrawal of one's consent;
- g. the transmission of the data, if received or processed by the Data Controller with the Data Subject's consent and / or if their processing is carried out on the basis of a contract and by automated means in electronic form also for the purpose of transmitting them to another Data Controller (the so-called "data portability").

The exercise of rights is not subject to any formal constraints and is free of charge.

## **11. RESPONSE TIME**



**museo  
galileo**

Istituto  
e Museo  
di Storia  
della Scienza

In the event of a request by the Data Subject for information about his/her data, the Controller shall proceed without delay – unless this proves impossible or involves disproportionate effort – and, in any case, no later than one month after receipt of the request.

The deadline may be extended by up to three months if necessary, taking into account the complexity and number of requests received by the Data Controller. In such cases the Controller shall, within one month, inform the Data Subject of the reasons for the exemption.

For such requests or any other queries, the Data Subject should contact the Data Controller at [info@museogalileo.it](mailto:info@museogalileo.it).

## **12. COMPLAINT**

Without prejudice to any other administrative or judicial action, the Data Subject has the right to file a complaint with the competent supervisory authority.

For further information, please consult the institutional website of the Data Protection Authority: [www.garanteprivacy.it](http://www.garanteprivacy.it)

Any updates to this notice will be communicated promptly and by appropriate means.

## **13. PROVISION OF DATA**

The provision of data is compulsory for individuals accessing and stationing inside Palazzo Castellani or for those passing through the range of the external cameras, since recordings are continuous and automatic.